

***Auburn Municipal Civil Service
Minutes– Meeting May 2, 2013 3pm***

Roll Call –

Commissioner DeAngelis called the meeting to order.

Civil Service Clerk; Anna Hlywa took the roll call. Present were Commissioner Chris DeAngelis, Commissioner Diane Gove and Commissioner Jack Hardy. Also present were Superintendent of PW, Mike Talbot, City Manager, Doug Selby, Anthony Decaro, Will Streeter and Maria DelloStritto.

Attached notes on Public Hearing

Approve minutes of meeting held on April 4, 2013

Motion to approve minutes by Commissioner Hardy, 2nd by Commissioner Gove. Motion carried 3-0.

Old Business

New Business

- Attached reinstatement request from City Manager Doug Selby for Maria DelloStritto, PT purchasing Assistant. Local rules for reinstatement attached.

City Manager Doug Selby stated that Maria is retired effective April 30th and he would like her appointed to the PT Purchasing Assistant vacancy. Commissioner DeAngelis reviewed the rules and the difference between reinstatement and appointment. Maria is on the preferred list so she is eligible to be appointed to the vacancy off of the preferred list on a title for title basis. Motion to approve this appointment off the preferred list by Commissioner Gove, 2nd by Commissioner Hardy. Motion Carried 3-0.

- Employee changes

No Discussion had

- Upcoming schedule

Tests at City Hall May 11th, June 1st and the police officer date was just released November 16, 2013.

Motion to adjourn meeting by Commissioner Hardy 2nd by Commissioner Gove. Motion carried 3-0. Meeting adjourned.


Attest

Public Hearing

Thursday May 2, 2013

3:00pm

Minutes

Chairman Christopher DeAngelis called the meeting to order at 3pm and read the Notice of Public Hearing. Civil Service Clerk Anna Hlywa took the roll call: Commissioner DeAngelis, Commissioner Gove and Commissioner Hardy present. Commissioner DeAngelis read the attached Amendment to Appendices of Auburn Municipal Civil Service Rules and Regulations. Commissioner DeAngelis opened the Public Hearing to place the title of General Mechanic/Heavy Equipment Operator in the Non-Competitive Class.

Superintendent of Public Works, Mike Talbot spoke in favor of General Mechanic/Heavy Equipment Operator position in the non-competitive class. He stated that this position like all the positions in the Public Work Department have various duties and a multitude of tasks all from different aspects. It would not be practical to test for. Also, hardly any of the Public Works jobs are Competitive and I believe that this job falls in line with most of them. Will Streeter, The CSEA representative also spoke in favor of the General Mechanic/Heavy Equipment Operator in the Non-Competitive class. Mr. Streeter noted that this job will not have supervisory duties and is line with other Non-Competitive class positions in PW. At this time Chairman DeAngelis asked if anyone else desires to speak at the Public Hearing. No other input was given. Chairman Chris DeAngelis confirmed that this local Commission agrees that it isn't practical to test for this position based on the range of duties the incumbent is required to perform. We believe testing would not be practical. Kept the floor open of the Public Hearing in case anyone showed up late or had any other input. Commissioner DeAngelis again requested if anyone had any comments or input. No other input on the Public hearing. Chairman Chris DeAngelis closed the Public Hearing read the attached resolution to amend the Appendices of the City of Auburn Civil Service Rules. Commissioner Hardy motioned to send the resolution to the State to approve placing the General Mechanic/Heavy Equipment Operator in the Non-Competitive class. Commissioner Gove 2nd. Civil Service Clerk, Anna Hlywa took the roll Commissioner Gove – Yes, Commissioner Hardy - Yes, Commissioner DeAngelis – Yes. Resolution is adopted. Commissioner DeAngelis read the attached Certification of Submission. Motion to approve certification by Commissioner Hardy 2nd By Commissioner Gove. Motion Carried 3-0.

Motion to adjourn meeting by Commissioner Hardy, 2nd by Commissioner Gove. Motion carried 3-0
Meeting adjourned 3:25pm.